

**THE FERRY COUNTY RAIL TRAIL PARTNERS**  
**BOARD OF DIRECTORS' MEETING MINUTES**

**March 17, 2011**

A meeting of the Board of Directors for THE FERRY COUNTY RAIL TRAIL PARTNERS was called to order at 6:30 pm, March 17, 2011 at the Ferry County Professional Services, 319 E. Delaware Street, Republic WA, the place designated for such meeting. The meeting was called upon at least two days' notice of the date, time, and place of the meeting. The following were present: Directors Bob Whittaker, Sarah Spark, DiAnne Hewitt, Keith Bell, and Linell Harvey.

**WELCOME, CHANGES TO AGENDA:** Agenda was circulated, and additions made.

**SECRETARY'S REPORT:** The Minutes of the February 17, 2010 and March 14 ER meetings were approved as presented. There was an email of February 25 from Julian Yeager (attached) Sen. Maria Cantwell's office, which will be discussed later in the meeting.

It was decided to disregard the practice of keeping a Board calendar.

With Melissa's resignation, it was decided that Spark would serve as our Registered Agent.

**TREASURER'S REPORT:** Treasurer DiAnne reported that there is \$127.68 in the checking account and \$950.36 in savings. Outstanding bills have been, or will be paid, including \$20.00 for the Fair trophy, Port-a-Potty for \$84.00, and Electric Embers for \$15.00. Bob reported that there were 2 \$100.00 "hits" on the PayPal account, one for the pedometers and the other to a PayPal "slush" fund.

The issue of having a corporate debit/credit card was again discussed, and it was decided that, given the requirements, risks and/or encumbrances on the process, the corporation would not have such a card. Also discussed was the process for making purchases, in that they should be pre-approved, as possible, with timely receipts presented for reimbursement and clear, concise documentation.

Linell reported that she had filed the corporate E990-N with the IRS, which fulfills our tax reporting requirements.

The actual transfer of the position of Treasurer from DiAnne to Linell will occur at the Director's meeting immediately following the Annual Meeting.

**COMMITTEE REPORTS:**

**Community Outreach:** Conservation Fair: The subject of Conservation Fair on April 16 and who would lead it was set aside until after the Annual Meeting.

**PR/Updates:** Bob suggested a postcard to all 196 Adjacent Landowners (ALOs) inviting them to our Annual Meeting be sent; all agreed. He will prepare it and arrange mailing, with help, if possible. He also suggested someone work on the tri-fold display.

**Grant Writing Committee:** NPS grant: Michael Linde will be in for the next RCC meeting.

WA DOT TE grant: Official approval was received for a change in the trail variance, to be narrow (multi-surface trails are generally 14', our trestle is 10' and the trail 12'). County Engineer Bob Brashears has sent a new draft of the revised scope of work to reflect the variance in the trestle design. Also approved was the wood decking with planks slanted at a 30 degree angle.

Membership: Bob is preparing membership forms, and their contents were discussed.

### **OLD BUSINESS:**

Update on RCC: As previously discussed, the RCC will be busy meeting with Michael Linde and discussing how to best utilize the tools gained by the NPS grant.

Update on Letter to Sen. Cantwell: Mr. Yeager's letter was encouraging and informative, suggesting funding options for FC RTP. Bob has responded with a request for more specific assistance.

NEWSTART (Northeast Washington Sustainable Tourism and Recreation Team): Bob attended today's meeting and thinks it is a cross-pollination of ideas, all good for raising the rail trail's profile and subsequently, tourism dollars. Joe Baracca is developing a map of all trails in the tri-county area. We have given a letter of support for this project.

Update on ADA: Research is being done on the assessment process. Abuse will be handled on a case-by-case basis. Any assessment by the RCC will adhere to the ADA.

Annual Meeting: Bob will lead the hike, Keith and Spark will set up at the Carousel Building, everyone will help tear down; Keith and DiAnne offered to bring cookies, Spark will arrange for our own "Locomotion" coffee, tea, etc.; Linell and DiAnne will be the money handlers, with a cash advance of \$75.00 for anticipated purchases. The prices for items were established to be: \$15 for tote bags, \$15 for coffee, tee shirts remain at \$15. Spark presented a draft Agenda for the Annual, which was discussed and changed.

### **NEW BUSINESS:**

We had volunteered to pay for 4 signs and posts, and to coordinate volunteers to install them at the approved parking lots: in Curlew, at Kiwanis Road, and Black's Beach.

**ELECTION OF DIRECTORS:** Spark moved to open elections for the two vacant director positions as close time-wise to the Bylaws as possible, Keith seconded. After discussion, it was decided to begin that process at the Annual Meeting so that nominations would open that date (March 27) and be open for 15 days (closing April 10). The voting period would be for 30 days, closing May 11 and the directors would be decided upon at the May 19 meeting.

**GOOD OF THE ORDER:** There are several multi-sport events: April 16 is Janine Summy's 5<sup>th</sup> Annual Challenge, which starts off skiing at Boulder, bicycling 10-miles down the mountain afterward, then to kayak the river for 3 miles. In May, the Hospital is having a Health Fair, Windermere Realty is having a "hike, bike and paddle"; and the 2<sup>nd</sup> weekend in June, Randy Kinney's event will run the roads, boat across Curlew, then bike down the rail trail.

Linell announced her "2<sup>nd</sup> Annual Women's Health Symposium", May 7 at the Carousel, featuring 6 speakers and including lunch.

**NEXT MEETING:** The next meeting will be at 6:30 on April 21, 2011 at the Ferry County Professional Services, 319 E. Delaware, Republic.

The meeting was adjourned at 8:21 pm.

Respectfully submitted,

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Sarah K.W. Spark, Secretary

**TO DO:**

- Spark to file Annual Renewal with Sec of State
- Bob to purchase more t-shirts
- Bob to buy pedometers
- Spark to contact Scott Bros re coffee
- All to update in-kind sheets